



Northern Virginia Emergency Medical Services Council

Board of Directors Meeting

Held Via Zoom

Meeting Minutes

Friday, September 17, 2021

DIRECTORS PRESENT (Listed Alphabetically by Last Name)

Ibrahim Abdul-Jawad, Arlington County Fire Department, iabdul-jawad@arlingtonva.us
Beth Adams, Fairfax County Fire and Rescue Dept. beth.adams@fairfaxcounty.gov
Jason Bowers, City of Manassas Fire & Rescue, jbowers@manassasva.gov
Richard Cluff, Fauquier County Fire & Rescue, rich.cluff@fauquiercounty.gov
Rick Cohen, PHI Air Medical Virginia rcohen@phihelico.com
Jamie Cooper, Loudoun County Fire & Rescue, jcooper@loudoun.gov
Paul DeHaven, Fairfax County Police Helicopter, paul.dehaven@fairfaxcounty.gov
Craig Evans, Ex-Officio Member, Northern Virginia EMS Council craig@vaems.org
Brian Hricik, Alexandria Fire Department brian.hricik@alexandriava.gov
Micah Kiger, Loudoun County Fire & Rescue, mkiger@loudoun.gov
Kathleen Kramer, Arlington County Fire Department kkramer@arlingtonva.us
Michelle Ludeman, Ex-Officio Member, Northern Virginia EMS Council michelle@vaems.org
Todd Lupton, City of Manassas Fire and Rescue tlupton@ci.manassas.va.us
Anne Marsh, Arlington County Fire Department amarsh1@arlingtonva.us
John Morgan, MD, Loudoun County Fire and Rescue john.morgan@loudoun.gov
Keith Morrison, HCA Reston Hospital keith.morrison@hcahealthcare.com
Tom Olander, City of Fairfax Fire Department olanderte@verizon.net
Kate Passow, Physician Transport Services kate.passow@amr.net
Joseph Reshetar, Member-at-Large, Arlington County Fire Dept. jreshe@arlingtonva.gov
Kari Scantlebury, MD, Fairfax County Police Helicopter, kari.scantlebury@fairfaxcounty.gov
Rachel Short, Loudoun County Fire & Rescue, rshort@loudoun.gov
Nathan Strong, Prince William County Fire & Rescue, nstrong@pwcgov.org
Laura Vandegrift, Northern Virginia EMS Council, laura@vaems.org
Scott Weir, MD, Fairfax County Fire, and Rescue OMD scott.weir@fairfaxcounty.gov

DIRECTORS NOT PRESENT (Listed Alphabetically by Last Name)

Daniel Acosta, Prince William County Fire & Rescue, dacosta@pwcgov.org
Dan Avstreich, MD, Fairfax County Fire & Rescue Dept, dan.avstreich@fairfaxcounty.gov
Michelle Beatty, Loudoun County Fire & Rescue, michelle.beatty@loudoun.gov
Kelsea Bonkoski, Alexandria Fire Department kelsea.bonkowski@alexandriava.gov
Wendy Bowman, MWAA, wendy.bowman@mwa.com
Josh Brandon, City of Manassas Park Fire and Rescue j.brandon@manassasparkva.gov
Gary Brown, Ex-Officio Member, VDH Office of EMS gary.brown@vdh.virginia.gov
Richard Bonnett, Metropolitan Washington Airports Authority richard.bonnett@mwa.com
David Coullahan, Physicians Transport Services, dcoullahan@ptsems.com
Robert Crandall, Arlington County Fire Department, rcrandall@arlingtonva.us
Kathleen Deal, Northern Virginia Community College, kdeal@nvcc.edu
Craig DeAtley, Fairfax Police Helicopter craig.deatley@medstar.net
Luis Eljaiek, MD, Ex-Officio Member, Physicians Transport Services OMD, lfeljai@sentara.com
Jeff Ferfolia, MWAA, jeff.ferfolia@mwa.com
Matthew Fox, City of Manassas Fire and Rescue mfox@manassasva.gov

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Chris Gavurnik, MWAA, Christopher.gavurnik@mwa.com
Dan Hanfling, MD, Ex-Officio Member, PHI Air Medical Virginia Co-OMD, dan.hanfling@inova.org
Kathleen Harasek, Loudoun County Fire & Rescue, kathleen.harasek@loudoun.gov
Stephen Hartman, Fairfax County Fire and Rescue stephen.hartman@fairfaxcounty.gov
Adam Jones, City of Manassas Park Fire & Rescue, ajones@manassasparkva.gov
Ryland Kendrick, Fairfax County Fire & Rescue Dept, ryland.kendrick@fairfaxcounty.gov
Joey King, Lifecare Medical Transport jking@lifecare94.com
Mark Kordalski, Fairfax County Fire and Rescue Department, mark.kordalski@fairfaxcounty.gov
Adam Lieb, Fairfax County Fire & Rescue, adam.lieb@fairfaxcounty.gov
Darrin Lisse, MD, MWAA Co-OMD dliste@icloud.com
Joseph Marfori, MD, Alexandria Fire Department OMD josephmarfori@gmail.com
Leonard Mascaro, Ex-Officio Member, VDH Office of EMS, leonard.mascaro@vdh.virginia.gov
Tom Mayer, MD, Fairfax Co. Police Dept. OMD, tmayer@best-practices.com
Blane McGlothlin, Prince William County Fire & Rescue, bmcglothlin@pwcgov.org
Wesley Melson, Lifecare Medical Transport wmelson@lifecare94.com
Chip Morrison, Prince William County Fire & Rescue, cmorrison@pwgov.org
Mark Nary, City of Manassas Fire and Rescue mnary@ci.manassas.va.us
Brian Orndoff, City of Fairfax Fire Department, brian.orndoff@fairfaxva.gov
Tom Oliver, City of Manassas Park Fire and Rescue t.oliver@manassasparkva.gov
Danielle Pesce, MD, City of Manassas/Manassas Park Fire, dpesce@manassasva.gov
Marie Powell, Metropolitan Washington Airports Authority marie.powell@mwa.com
Clare Sabio, Arlington County Fire Department csabio@arlingtonva.us
Gary Sargent, Northern Virginia Community College gsargent@nvcc.edu
Aaron Schutt, City of Manassas Park Fire and Rescue, a.schutt@manassasparkva.gov
Michael Semchyshyn, MD. Ex-Officio Member, MWAA Co-OMD, mikesem@gwu.edu
Serdar Serttas, PHI Air Medical, sserttas@phihelico.com
David Skibbie, MD, PHI AirCare Medevac Co-OMD, dskitabie@gwu.edu
E. Reed Smith, MD, Arlington County Fire Department Co-OMD rsmith@arlingtonva.us
James Soaper, City of Manassas Park Fire and Rescue j.soaper@manassasparkva.gov
Alex Stephenson, Prince William County Fire & Rescue, astephenson@pwcgov.org
Neha Sullivan, MD, Prince William County Fire and Rescue OMD, nsullivan@pwcgov.org
Nicholas Sutingco, MD, City of Fairfax Fire Department OMD nick.sutingco@vemadocs.com
Dave Swartz, MWAA, david.swartz@mwa.com
Jamie Tharp, City of Manassas Park Fire and Rescue j.tharp@manassasparkva.gov
James Vafier, MD, Northern Virginia Community College PCD, vafier@msn.com
Andrew Vita, City of Fairfax Fire Department andrew.vita@fairfaxva.gov
Ray Whatley, Alexandria Fire Department ray.whatley@alexandriava.gov

GUESTS

Byron Andrews, Sterling Volunteer Rescue, bandrews@sterlingrescue.org
Anthony Barone, Emergility, tony@emergility.com
Craig French, Inova Loudoun Hospital, craig.french@inova.org
Chris Vernovai, VA Office of EMS, chris.vernovai@vdh.virginia.gov

Council President Anne Marsh welcomed all in attendance and called the meeting to order at 10:04 a.m.

- No representatives from the public were present to address the Board.

Approval of Minutes

Minutes from the NVEMSC Board of Directors held June 3, 2021, were sent for review by email

- Brian Hricik made a motion to accept the minutes as submitted, seconded by Kate Kramer
- The minutes were unanimously approved.

Treasurer's report

- The Treasurer's report was sent via email for review along with the financials for June, July, and August.
 - Beth Adams made a motion to accept the Treasurer's Report as submitted, seconded by Brian Hricik
 - The report was unanimously approved.

President's Reports

President Anne Marsh presented the following:

- She did a whole blood exchange yesterday with Loudoun and saw the repatriation project being worked on in the region
 - Lots of hard work and compassion seen at Dulles Expo Center

Executive Director's Report

- CARES registry
 - All hospitals are on board except Sentara
 - There is an upcoming meeting to bring them on board and explain the process further to assist in getting them involved in the process
 - All data is coming in from those who are on board
- Regional Awards Update
 - EMS Leadership Award was presented to Billy Fritz yesterday at PWC DFR recruit school graduation with Chief Keen and other training staff
 - EMS Excellence Award for Craig DeAtley will be presented to him soon
 - He doesn't want a big presentation for his award
 - Prehospital Provider Award still to be presented due to scheduling conflicts
- The patient tracking system has worked phenomenally with the refugee effort
 - The vendor works with a slow event perfectly
 - There was good data captured for over 500 patients
 - They are putting together an after-action report and working diligently on what this looks like in the future and how to make the workload easier for all
- The NVEMSC website sign-in for pharmacies to access EMS Protocols will be added to the website soon
 - Working on the backend to get up and running by end of month
 - We will notify everyone when their ability to sign in to that one menu item is available and how to access it
- We are planning to reorganize how we handle the financial duties of the Council
 - Craig would like to reclassify the Administrative Coordinator's job description (currently Laura) and include all bookkeeping and payroll to be done in-house

- Laura is currently taking courses to receive Public Bookkeeper, Payroll, QuickBooks, and Accounting certifications through the National Association of Public Bookkeepers
- The position would be reclassified once courses and certifications are complete
 - At this time, Laura retrieves and opens the mail, reviews for accuracy and codes any invoices and bills, receives approval through the Executive Director, and sends to the outside accountant to write the checks
 - It's a nearly equivalent workload to add the payment of the invoices
 - Once this new process takes place, the Secretary/Treasurer will become part of the invoice approval process
 - Laura will send all reviewed and coded invoices to the Executive Director and Secretary/Treasurer through Monday.com for their review and approval before paying invoices
 - The Executive Board can also review the process and invoices in Monday.com at any time
- We will maintain the independent auditor and CPA for tax and audit purposes
- Discussion –
 - Beth Adams is on board and in agreement with the plan
 - Byron Andrews is also on board and in agreement
 - Suggested that the plan be established and voted on by the Board to include the Secretary/Treasurer in the process when ready to make the change
 - Joe Reshetar is on board
 - Will there be a pay increase involved
 - Per Craig, yes
 - Todd Lupton also supports it with the following comments
 - He asks that Executive Board look at the proposal, evaluate the pros and cons, salary increases, etc. with his biggest concern being the continuity of operations with such small staff, etc.
 - How do we continue to facilitate the day-to-day business of the Council if Laura leaves, is out, etc.?
 - He agrees that we can take this to the Executive Board to vote and bring it back to the Council board to announce
 - Michelle Ludeman advised Craig and Laura discussed this with her before exploring further and she is on board with the plan as well
 - Laura does all that Holly does now except for payroll and paying the actual bills
 - She has been involved in coding and getting bills ready for approval, if Laura was out, she can step in for that process to be completed
 - Because of our small staff, we have all cross-trained on important day-to-day tasks that any one of us could take over for an employee who is out
 - Chris Vernovai advise many Councils are doing the same and bringing it back in-house

- In some, it's set up so the Office Manager handles all the bills, backs up the Executive Director, and approvals go to the President or Treasurer
 - They still limit access to only 2-3 people
 - He suggested that while formalizing the plan, we should reach out to the auditor to discuss and get feedback from them
 - Brian Hricik added that rather than change the Administrative Coordinator's job description, perhaps this should be a separate job description for ancillary duties that can be handled by anyone in the Council office so we don't limit the candidates for the Administrative Coordinator position if Laura should leave in the future
 - Chris Vernovai stated in some offices, if the front desk person is also the CISM or CTC coordinator, they can add this duty with the salary increase that goes with that position
 - It does not have to be in just one job description, especially for such a small staff, it can be handled by the staff member that is best suited for those duties
 - Byron Andrews stated it's along the lines of Premium Pay for the extra duties but is not limited to just one position within NVEMS Council
 - **MOTION** - Approve the decision for an ancillary job description and the change in responsibilities and accounting methods which will go to the Executive Board for review and vote
 - Motion by Todd Lupton
 - Seconded by Brian Hricik
 - **MOTION UNANIMOUSLY APPROVED**
- Whole blood
 - We have been deploying whole blood for a year now, as of September 4th
 - 24 units since then in Fauquier, Loudoun, Arlington Counties
 - They are compiling data on the transfusion patients, outcomes, etc., and will discuss further next year in various meetings of the Council
 - Working with NVERS on UASI grant for \$120,000 to equip and outfit the rest of the region for blood equipment
 - If deploying blood on your units is in your plan in the future, please reach out to see if this can be of assistance to you
 - Brian Hricik asked if there has been an after-action report for each patient and if so, can others use those to present to their administration and leadership to promote the use of whole blood in the field in their jurisdiction
 - Craig advised that there are none yet, but he will work on that in the future
 - It is a good idea to use those outcomes as a "commercial" on why to implement this in your jurisdiction
 - Nate Strong from Prince William County stated they could also use this to their benefit in promoting that program in the county
 - Kate Kramer from Arlington County advised she'll bring that back and will delve further into in-depth after action to provide to others
- Modification request to NVEMSC contract with the state
 - Craig requested \$50K to fund a position for a data analyst for the region, support ReTSCo meeting data, and the Stroke Smart Virginia effort with municipality leaders

- Chris Vernovai advised it has been approved by VDH but is under review by the SBS now and those approvals are taking a while to get back, approximately a month
- VDH was awarded a Paul Coverdell National Acute Stroke Program grant and the Council and Alan Stillman from Stroke Smart will receive \$10,000 for stroke programs
 - This also ties in with the modification for that position request of \$50K so we can do more with the stroke programs in the region
- He and Alan Stillman are working on a Stroke Smart video now which will be a “commercial” for municipality leaders to encourage them to become a Stroke Smart community and to get a meeting/conversation started
- Craig is still involved with reviving the GWU regional paramedic program, the old CPEC from many years ago
 - They will be meeting later to draft needs assessments for DC, MD, VA
 - For those interested in providing feedback, what are your needs for training, what do you want to see from this program in the future, how involved do you want to be in this effort
 - Craig is sending an email today to regional EMS leadership for their feedback
- Cadmus is a local Government consulting group that has reached out to the Council to partner on future efforts with DHS for healthcare efforts at the three MWAA airports (Dulles, Reagan National, and BWI)
 - They were part of the training efforts when we started the contract with DHS for airport screenings
 - Originally DHS contracted with 7-8 agencies to do all 13 airports, Cadmus wants the contract for all the airports that may be involved in future screening opportunities
 - They want us to sign a Teaming Agreement to be a subcontractor for them if needed and handle all the day-to-day airport screening operations.
 - Cadmus will handle all the DHS dealings, NVEMSC handles all operations, hiring, payroll, etc.
 - Craig advised them in a meeting that this needs to be as profitable as it was for us individually, then we may be willing to consider but he would need to review with the Board first before moving forward
 - Will send the Teaming Agreement to everyone to review and for feedback if they feel that worthy of their time
 - Discussion
 - Anthony Barone of Emergility advised his career is in consulting and EMS. This scares him, gets to be a slippery slope that needs serious discussions offline because Cadmus is a for-profit consulting agency, but DHS money to a private group and to then fund private/public personnel, needs more discussion as it can be a negative view in the public eye
 - This is where public/private partner piece can get messy and ugly
 - A better option would be better to contract with DHS alone, not going in as a subcontract
 - Putting private for-profit between the two is not a great idea
 - Why is DHS getting taxpayer money for going thru Cadmus when it can go directly to NVEMSC/NVERS?

- More bang for the buck to go directly with them vs. adding Cadmus in
 - Would not do it on his own even as a consulting/EMS agency
- Craig advised that DHS would like to go with just one agency instead of 8 different vendors again if they have to
 - Tony advised the Teaming Agreement essentially says “We have NVEMS Council backing us up” but then the Council can’t go after this separately
 - Even if we sign the Agreement, if Cadmus wins the contract, they have no obligation to use us for the work and just used us to gain knowledge on how to do this job they previously didn’t have
 - Craig advised that Cadmus is doing this with every group or agency that contracted in each airport location previously
 - Tony advised that if we sign the Teaming Agreement, we are backing them up. Regardless of whether we sign or not, DHS may give the contract to Cadmus
- Byron Andrews asked if there was a deadline for signing this Agreement
 - Craig advised they sent this a month ago and were told we would discuss it at the Board meeting.
 - Byron stated he believes there is a need for a workgroup or task force to be put together and that we need to investigate/research/review to be able to adopt a direction on this
 - Beth Adams agreed there should be a workgroup that can reach out to appropriate lawyers, consultants, etc., to be sure we’re doing the right thing then report back to Executive Board
 - Craig advised we did well on this last time without most knowing NVEMS was involved in screening but has a good option for public optics
 - Beth advised we should heed the advice by Tony as this is his job
 - Craig stated that was a good idea and perhaps Tony should head the group?
 - We also need a contract lawyer to review
 - President Marsh asked if we are going to take volunteers now or talk offline but we should include one Executive Board member, an OEMS representative like Chris Vernovai, Craig, Tony, and other members of the Board who want to participate
 - Craig will work to get a group together and has a few messages from people in this meeting who are interested

- **MOTION** – Form a workgroup to review and make recommendations to the Executive Board before the next board meeting
 - a. Motion by Beth Adams
 - b. Seconded by Brian Hricik
 - c. **MOTION UNANIMOUSLY APPROVED**
- The Council office uses Monday.com as its project and task management software
 - We originally had an individual subscription after seeing OEMS using it, but they expanded their licenses to Council offices and we fall under their subscriptions
 - The office staff uses this for individual and office-wide tasks and projects such as
 - Training requests from Inova, Office to-do, COVID Antigen Test results, meeting needs
 - In the future, we will integrate the accounts payable as previously discussed
 - Many automations will move tasks to other staff members upon another members completion of a task
 - For example, Inova submits a request for us to obtain EMS CE credits for an upcoming Grand Rounds
 - Craig has it set up to email the sender that we have received the request and they'll be notified once the credits have been approved by OEMS
 - Once it's approved, Craig marks it DONE and it goes to Laura to put on the meeting calendar and send out to the list serves, once Laura marks it DONE, it moves to the "completed" folder and Inova is emailed advising them the credits have been approved and it's been listed on our training calendar
 - These are all automations that have been set up for this particular task and there are similar automations set up for payroll and other routine tasks
 - This has been a valuable tool for our staff, especially while working remotely
 - Each person assigned to a task gets reminders for upcoming deadlines, you can communicate through a specific task and tag other members for attention which eliminates the need for another email that will just get buried in everything
 - You can see your upcoming due dates on the calendar within Monday.com and share and collaborate with other users if you need help or are stuck on a task

STATE AND REGIONAL COMMITTEE REPORTS

AHA Training Center

Ray Whatley provided the following report.

[Cardiac Arrest Survival Summit](#) San Diego, CA December 7-10, 2021

January 1, 2021 - August 31, 2021

Course	eCards Assigned
ACLS Provider	97
BLS Provider	1987
Heartsaver CPR AED	69
Heartsaver First Aid	12
Heartsaver First Aid CPR AED	223
PALS Provider	77
TOTAL ECARDS ASSIGNED	2465

State EMS Advisory Board

Beth Adams provided the following report:

- Attended the August 6 meeting of the Advisory Board
 - She is assigned to the Legislative and Planning Committee
 - She asked to be on the Rules and Regulations Committee but there were no openings
 - Membership is based on roles and responsibilities
 - This was the first meeting in a while and given that it’s an election year and statewide offices up for election there was a lot of pre-filed legislation
 - To follow up on previous meetings of the Governor’s Advisory Board
 - There are no published minutes yet
 - She is still serving in an expired term and will continue to serve until replaced
 - Appointments have not yet been approved by the gubernatorial process
 - Will continue to go until she is not needed
 - There was an ESO presentation on resources available and HDE for hospitals and EMS agencies for data sharing with ESO

Provider Health and Safety

Brian Hricik advised they had a meeting planned for August but it was canceled and they will meet the week after Symposium with all the other planned meetings

ReSTCo Committee

Dr. Morgan advised of the following:

- The meeting earlier this month went well for a committee that is still under development
- There were three case presentations
 - Trauma
 - STEMI
 - Stroke
 - All transfers were to tertiary care facilities
- There was a good discussion on transfers and workflows for each case

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- Overall it was a good meeting and they'll continue to develop the group and meet quarterly
 - The topic for December is hospital diversion, wall-time, ambulance parking, etc.
 - Feel free to contribute and be part of the discussion

Medevac Committee

Rick Cohen provided the following update:

- Still working through “new addition” to guidelines on what is to be carried on HEMS, etc.

Regional Medical Directors & State Medical Direction Committee

Dr. Morgan provided the following update:

- He was not able to attend this meeting as it was in person this last time and he had a conflict with schedules
- He will be attending the next meeting in a few weeks
- The regional medical directors are still meeting biweekly during our COVID EMS leadership/OMD meeting and have proven to be productive and mutually beneficial meetings
 - If anyone has any concerns or topics they want to be brought to the state Medical Direction Committee, please bring to him, Reed Smith or Scott Weir

Training and Certification Committee

Michelle Ludeman advised of the following update from the meeting on July in person

- There was an Education Coordinator Institute back in June in Lynchburg which yielded 28 new ECs
 - There are 35 in the pipeline for the upcoming EC Institute in Fairfax September 218-30, 2021, at the Hilton Garden Inn
- There will be an EC Update on October 1st from 1-5 pm
 - You must register online
- Debbie Akers advised they are still working on the National EMS Standard Update
 - The group has finished their work and it's been sent for review and approval
 - It will remove clinical number requirement from education standards
 - Once the document is released, VEMSIS will no longer exist
- BLS psychomotor testing is still on hold until January 2022
- Virtual Instructor-Led Training – effective July 8, 2021, there is no maximum student enrollment cap for these classes
 - There is more informant on the OEMS website
- As of October 31, 2021, CentreLearn and EMSAT will no longer be available for users
 - If you have taken any classes from there, please download any of your certificates now because they will not continue to be available after October 31.
 - The state will use another type of program in the future for this
 - Chris Vernovai advised they will go to BlackBoard in the future and it's been a very long process but they are making progress
 - They currently have weekly meetings with them and are getting closer to being done
 - They sun-downed “Course Sites” for those who used that.
- Emergency operations instructor extension
 - They are waiting on an update in the EMS portal for EOC instructors.
 - There is currently no way in the current IT program to do a blanket extension and Karen Owens is working on it

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- The next meeting is an in-person meeting on October 6, 2021

OLD BUSINESS

CARES Registry

- Michelle Ludeman provided the following update:
 - Thank you to those that have been helping and working on this project
 - All is going well with completing the data

Regional Awards

- Craig previously updated in his report

JURISDICTIONAL REPORTS

City of Alexandria Fire Department

Deputy Chief of EMS Brian Hricik provided the following update:

- BLS A207 is now 24/7 and ALS providers have been moved to E207, A204 with staffing allows
 - 6 transport units, 7 when staffing allows – 1-2 are BLS units
 - They maintain a 24-hour ALS system
 - Not 100% there, still recruiting paramedics and trying to grow some from within
- Hospital Diversion
 - He requested Inova Alexandria hospital run data on each EMS agency that is transporting patients into their facility
 - The average used to be around 50 patients per month from Prince George’s County, Maryland
 - In August, 200 patients were transported in just from PG County
 - They pulled the data from ImageTrend
 - At first, it was a close STEMI/Stroke center, now it seems they’re bringing over anything because they know they can get them off the cot faster than at MD hospitals
 - He is working with Alexandria Hospital and the physician’s group regularly on this
 - This was also brought up at the recent COG meeting
 - Unfortunately, there was no representation from PG County at the meeting
 - Chris Vernovai stated it would be interesting to get similar data from all Inova hospitals to see the trend
- Alexandria Fire Department is requiring the submission of vaccination status by all personnel
 - There was recently a report that indicates that any CMS-funded entities may be required to have all staff vaccinated to continue to receive funding
 - It will be interesting to see how that affects EMS agencies

Arlington County Fire Department

EMS Battalion Chief Anne Marsh provided the following update:

- They have BLS units staffed daily and have seen no decrease in quality of care
- They require staffing of 13 ALS providers per day and this seems to work well for county and community

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- They completed training recently for dual role ALS officers
 - It's a unique skill set to be an ALS resource and officer
 - Sometimes when you're both, it's a good idea to pass off officer duties to another party – radio, traffic, PD communication, etc
 - Crafted to recruit ALS resources as needed due to staffing issues
- They recently uploaded a the mandate from the County Board that staff must prove their vaccine status through HR
 - There was recently a heated exchange with an employee regarding their need for vaccine proof that she referred to the Medical Director and health department
 - They do see some resentment in the field regarding these requirements
- Joe Reshetar advised they are still using ET3 successfully
 - This will change the footprint on-call response
 - They are putting together a training package and will get it out to everyone
 - In the future, people will see a fire truck pull up and treat and release without even having an ambulance on the scene
 - This will be underway in the next 30 days or so
 - 3 Urgent Care centers have been contracted with for alternate transport destinations in Falls Church, Arlington, and Clarendon
 - Have mental health provider available at each of these they have contracted with

City of Fairfax Fire Department

Tom Olander advised there is no report

Fairfax County Fire & Rescue

Beth Adams provided the following update:

- VCU paramedic class started with 11 students (2 FCPD, 9 DFR)
 - The paramedic internship started later than usual due to the USAR deployment
- There is a recruit school currently in progress
- No flights coming into Dulles with refugees except for the Crowne Plaza site (positive screening quarantine site, as family units)
 - Currently Dulles Expo Center is empty and the former Dick's Sporting Goods site is shut down
 - It may pick up again in approximately 3 weeks
 - 1 positive measles case was found at the Expo Center, one more suspected
- Fairfax County has mandated vaccines to all employees without religious or medical waivers and confirmation of such starting September 24, 2021
 - By October 11, those who are not vaccinated will be tested weekly

Fairfax County Police Helicopter Division

Paul DeHaven provided the following report:

- 2 at VCU paramedic program
 - The other 2 previously should be cut loose soon in the next month after flight training
- Hangar construction is about 60% complete
 - The builder says the project is on time to be completed by next spring
- Dr. Kari Scantlebury is their new OMD and things are going well
- NVERS High Threat Committee

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- One initiative is Incident Command/Unified Command recommendation paper for PD to establish unified command whether formal vest and green lights or just a handshake from officers at an event
 - The hope is for this to be a commonplace event for large scale events and this is a common routine to get patient care done quickly
- Updated Joint Action Guide – This reviews the expected action of law enforcement and EMS and how this affects patient care delivery
- The monthly meeting is open if anyone wants to attend

Fauquier County DFREM

Rich Cluff provided the following update:

- They received a SAFER grant of \$4.6M for personnel and will start to recruit school soon
- 3 new Horton medic units are to be delivered in October
- They had several staff attend the AEMT class recently in Loudoun County
 - They will be getting them started in the field soon and are appreciative to Loudoun County for allowing their providers the opportunity to attend their class

Loudoun County Fire and Rescue

Micah Kiger provided the following updates:

- They are waiting to hear if there is a need to do COVID boosters
- The County is currently trying to decide if they will go to the vaccine mandate and/or weekly testing as needed
 - With a large contingent of volunteers, they will have to decide how to handle this within their system

City of Manassas Fire and Rescue

Deputy Chief Todd Lupton

- Andy Carver was promoted back to operations as a Battalion Chief
 - Jason Bowers is the new EMS Supervisor and will be attending Council meetings

City of Manassas Park Fire & Rescue

No report

MWAA

No representation

Prince William County Fire and Rescue

Nate Strong provided the following update:

- They are struggling with staffing like most agencies
 - They are taking continuous applications for employment now
- New pediatric restraint devices on all units now
 - They can transport patients from 4 to 110 pounds
- They have decided not to do an EMT-B to Paramedic class this year but instead are doing the Intermediate to Paramedic class instead to get them all to paramedic level
- They are looking at the possibility of EMS Supervisors in the future as well as whole blood in the field but they are in the infancy stages of those discussions
- They are starting to dive into protocol revisions as well

LifeCare Medical Transport

No representation

Northern Virginia Community College

No representation

OEMS Program Representative

Chris Vernovai provided the following update:

- Symposium registration closes 10/1
- OEMS Cancelled this morning's monthly webinar as most of the staff was on leave this week
 - Anything that needs to be brought to them, let him know
- They are working on MOU modifications as previously stated
 - OEMS has approved ours but awaiting the final approval process
- Wayne Perry has retired from his position as the EMS Program Representative for the Eastern Virginia region and Chad Gregg has replaced him

PHI Aircare

Rick Cohen provided the following update:

- Implementing vaccination requirements and/or testing weekly as well
 - They are working on the logistics of that as well since they are transporting all over
 - *Transporting to Northern VA, PA, WV, VA Beach just for ICU beds*

Physicians Transport

Kate Passow advised of the following update:

- Similar to others, there was recently a blast email to staff about vaccines and upcoming changes
- They are pretty busy and transporting all over the place seeing sicker patients as COVID is still around
- There is an EMS Memorial bike ride this week but none in this area right now

HCA Reston Hospital Center

Keith Morrison no report

HCA StoneSprings Hospital

No representation

Inova Fairfax Hospital

Craig French presented the following update:

- Mark Guditus left the EMS Liaison position in late August
 - They have the opening posted and are taking applications
 - He will cover the Inova system until his position is filled

NEW BUSINESS

- Meeting dates

- This year Board meetings have been first Thursday of the month but that conflicts with holidays and other meetings and makes getting the prior month's financials completed in time for the meeting
- Craig suggested we move them to the third Thursday of the month unless it falls on a holiday
 - There were no objections or discussions by the Board
 - Meetings for CY2022 will be scheduled as discussed above
- Job Descriptions
 - Each staff member has reviewed and updated their job descriptions for what they do daily
 - Craig updated the pay bands and state job descriptions to align with what we do and these have been updated for Craig, Michelle, and Laura
 - Most changes were made to the Administrative Coordinator job description
 - In the future, we should change the position to Office Manager or Administrative Manager
 - Previously there were no financial duties listed
 - The pay band still fits into what Laura is making currently and only raises the ceiling on any of the job descriptions
 - If approved, we will review again as needed with any changes
 - Beth Adams made a **MOTION** to approve the revisions as submitted
 - Brian Hricik **seconded** the motion with a discussion point
 - Is there still a differential for NOVA?
 - Craig advised there is and all pay fits well within the pay bands for each
 - **MOTION APPROVED UNANIMOUSLY**
- Trauma and EMS PI Program manual
 - We don't have a TPI committee anymore with the new ReTSCo meeting having been formed
 - Craig wants to update the plan in the future for what we're doing in the region
 - EMS agencies do their own QA very well but we have to have a plan in place for the deliverables
 - Do we want there to be an avenue for the OMDs to do case scenarios every year?
 - Beth Adams asked if we need a protocol or plan to reflect the ReTSCo model that we are in the process of creating
 - The challenge is having gone from the current plan that looks at care provided beyond stroke, STEMI, and trauma is that we can't lose the other care we provide (pediatric airway, whole blood, fall from heights, etc.)
 - She has concerns over too much compartmentalization of the big 3 issues
 - Craig advised we'll come up with a plan to include ReTSCo and every area of care we provide – will be a longer document in the future
 - Beth Adams made a **MOTION** to accept the Trauma and EMS PI Program manual as submitted
 - Byron Andrews **seconded** the motion

Northern Virginia EMS Council

Board of Directors Minutes – September 17, 2021

• **MOTION UNANIMOUSLY ACCEPTED**

- Byron Andrews advised he was working with Chief McGee at the IAFC a few weeks back and membership of the EMS Section is low and he encourages any Board members who are interested in joining to consider doing so
 - He will send something to Craig to distribute to the group

Motion to adjourn 12:04 pm.

The next Board of Directors Meeting will be held on October 21, 2021. A Zoom link will be sent to all participants in advance.

CERTIFICATION OF BOARD OF DIRECTORS MEETING

Northern Virginia EMS Council
7250 Heritage Village Plaza, Ste. 102
Gainesville, VA 20155

I, Craig Evans, Executive Director of the Northern Virginia EMS Council certify that the above minutes are a true and correct transcript of the minutes of a meeting of the Board of Directors of the Northern Virginia EMS Council held via Zoom on September 17, 2021, and that the meeting was duly called and held in all respects in accordance with the laws of the state of Virginia and bylaws of the corporation and that a quorum was present. The minutes were officially approved at the October 21, 2021, meeting of the Board of Directors of the Northern Virginia EMS Council.

Craig A. Evans
Executive Director
Northern Virginia EMS Council

Date